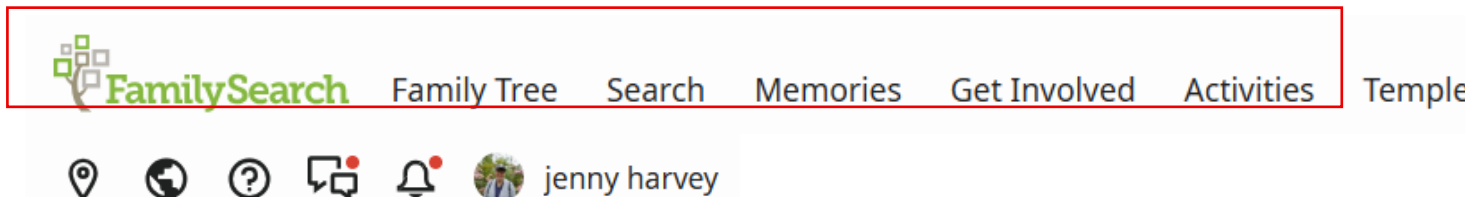


How to use Family Search

(The tree view)

Family search has the following video: How To Navigate the Family Tree Tool Overview video from family search: <https://www.familysearch.org/ask/learningViewer/451>

Home page



Tabs

Family Tree: This takes you to your family tree.

- a. Overview: Tells you how to build a tree and explains how FamilySearch works.
- b. Tree: Takes you to your view of the tree. This view starts usually with yourself.
- c. Recent: Gives you a list of all the people you looked at recently.
- d. Find: Where you can search for an individual in the FamilySearch tree. You can search by name and other information or by the ID number assigned to each person entered onto FamilySearch.
- e. Following: A list of people on your view of the tree that you are following.
- f. My contributions: Lists people and sources you've added.
- g. Person list: An alphabetical list of people you've added and or modified to the tree. These are living and deceased. This list is only visible to you.
- h. Manage trees: A list of the trees you have uploaded to FamilySearch.

Search: This gives you options for searching for your ancestors.

- a. Records – Search billions of records on FamilySearch for free.
- b. Full text Search – Use A.I. to search for an ancestor in billions of records on FamilySearch.
- c. Images – Search the entire FamilySearch tree for images of your ancestors.
- d. Family Tree – Search the entire FamilySearch tree for ancestors that may already be added.
- e. Genealogies – Where lineages or pedigrees people and organizations have shared with FamilySearch are viewed. This also includes oral histories of Africa and Native Americans.
- f. Catalogue – The Catalogue is where everything Family Search has can be located. Books, biographies, record collections, maps etc.
- g. Books – The Library in Salt Lake City has a huge collection of books which they have been digitizing.
- h. Research Wiki – A valuable and underused tool on FamilySearch. You can find all sorts of record collections and links to other websites with information about states and countries.

Cemeteries – Search FamilySearch's ever-growing database of international cemeteries.


Newspapers - Search for Newspapers in FamilySearch Databases. A.I. full text search.


Memories - Where you can upload photos, documents, and recordings of you and your ancestors.


Indexing - Takes you to the indexing page.


Activities - Fun activities and apps.


Temple - For members to find names to take to the temple.


 - The location tab. It shows you where the closest FamilySearch center is or any center in the world.

 - Select a language.

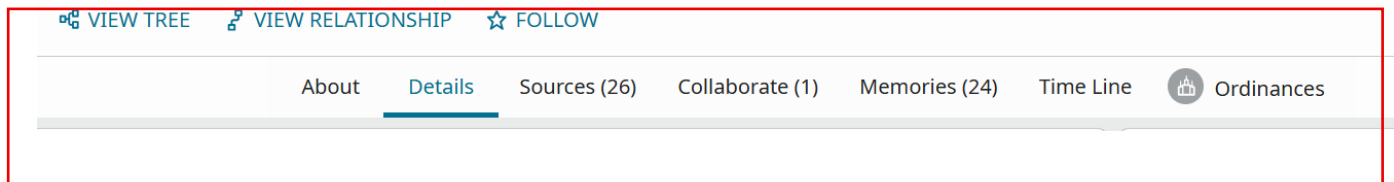
 - The help tab. You can search for help with any question you may have about research, FamilySearch, etc. You can access the FamilySearch community pages, access helper resources, and find contact information for FamilySearch.

 - The Chat tab. You can contact people who are also on FamilySearch.

 - The notifications tab. Family Search will send you notifications here. If someone thanks you for your contributions, you will see it here. Members will be notified if a name card expires etc.

 **jenny harvey** - Click on your name and access your settings, your family groups, your contacts, your source box, and you can sign out.

How to use Family Search - the person view



About - A snapshot of the individual's life.

Details - Where the individual's vital statistics are, their family group sheet

Sources - You can upload and label sources, see when the source was attached and who it attached it.

Collaborate - Notes and discussions.

Memories - Memories tagged to the individual. You can upload documents and images to this person's memory or the gallery.

Timeline - Where you can see a timeline of the individual's life.

Ordinances - For members of the church of Jesus Christ of Latter-day Saints to see temple work for the individual.

Tree View - To see a tree beginning with the individual.

On the right side of the person page, you can see and do the following:

Research Help ^

Quality Score: **Medium**

[SHOW QUALITY DETAILS](#)

[Ask AI Research Assistant](#) [Labs Experiment](#)

There are no pending helps for this person.

[SHOW ALL](#)

This is where you will see hints for the individual if there are any.

Quality score helps you know if you need more credible sources.

You can use the AI research assistant to help with better searches.

Labs experiment is still in beta. Access this on the home page and scroll down. It will be on the right side.

Search Records

- [FamilySearch](#)
- [Ancestry](#)
- [MyHeritage](#)
- [Findmypast](#)
- [Geneanet](#)
- [Storied](#)
- [Filae](#)
- [Google](#)

This window allows you to search partner websites for your ancestor.

Notes (1) ^

[+ ADD NOTE](#)

!MARR-BIRPL: CERT OF EMMIGRATION; of wif
!MARR-BIRPL: CERT OF EMMIGRATION; of wife, Lisa Andersdotter; in poss of Jennifer Harvey; 100 Cedarwood ct. Harpers Ferry, WV 25425...

[SHOW ALL](#)


Another place to write notes about this individual.





This is where you can see the changes made to the individual. You will see when the changes were made, what changes were made, and who made them.


▶ Latest Changes


Tools


 My Layout Settings


 Sources (26)


 What's New?

 Possible Duplicates (0)

 Find Similar People

 Find Similar People

 Merge By ID

 Report Abuse

 Delete Person

 Print Options

Tips For Searching FamilySearch

1. Low hanging fruit.
2. Rule of thumb - The less information you put in the fields, the more records will show up and vice versa.
TIP: You can start by filling in as many fields as possible then eliminate fields or you can fill in fewer fields then add more information as you go.
3. **Use the Filters to narrow your search:** Click on the record set you want to search. The filters are on the left.
4. Collections - Allows you to search all the collections on Family search and use the filters to narrow your search.
5. Wildcards: You can use wildcards to broaden your search terms.
You can substitute an asterisk (*) for multiple letters.
can substitute a question mark (?) for a single character. When you include wildcards, the remaining characters must match exactly, or the record will not be included in the search results.
6. **BOOLEAN SEARCH OPERATORS:** Boolean operators are connecting words that allow you to combine words and phrases into search statements to retrieve better results in search engines.
Main Boolean operators:
OR ----- (a page with either term will be included in the results)

AND or “+” -- (a page must have both terms to be included in the results)
NOT or “-“---- (if a page contains the following term, it should not be included in the results)

7. Catalogue: You can search by Place, Surnames, Titles, Author, subject, Keywords, call number (for books), and film or fiche number.
 - a. The state or county page lists all the records the church of Jesus Christ of Latter-day Saints has for that location is listed categorically in alphabetical order.



means it is searchable






means there is an image



means this record is restricted and can only be viewed at a FamilySearch center.

The film reel means it is only viewed as a microfilm would have been viewed.

Search results –

- a. At the top of the page, you will see the number of results your search had. The fewer search fields filled in, the greater the number of results. The more fields filled in, the fewer results there will be.
- b. The symbols to the right of the results on the page are as follows:
 1.  - This takes you to a FamilySearch tree
 2.  - This opens the record details and image
 3.  - There is an image of the film

Full text search -

1. Fill in with a name, place, and year range.
2. Use the key words to narrow your search. Ex. “probate”, or “carpenter”, or “Worcester”.
3. Use the Digital image number of a film from the catalogue and it will search the entire film for the information typed in the search fields.